

Required Site Plan Element Checklist	Provided? Y, N, N/A
Completed application	
Seal of the registered architect, landscape architect, community planner, land surveyor, or professional engineer who prepared the plan	
Legal description of the property, including parcel identification number and size in acres or square feet	
Address of the property	
Zoning of the property and all adjacent properties	
Locations and dimensions of all existing and proposed structures and improvements, including yards, drives, screening areas, walls, parking areas, hard surfaces, signs, utilities, open space. Dimensions include setbacks.	
North arrow	
Scale, at a minimum one-inch equals twenty feet (1" = 20') for less than five (5) acres, and at one-inch equals fifty feet (1" = 50') for five (5) acres or more	
General location map at a minimum scale of four inches equals one mile (4" = 1 mile)	
Date of the plan and any revisions to the plan	
Proposed and existing right-of-way of County and State highways adjoining the site.	
Existing buildings or improvements on all land adjacent to the site within one hundred (100') feet	
Front, side and rear elevations and typical floor plan(s) of proposed buildings with dimensions (width, depth, height)	
Existing and proposed topography drawn to at least two-foot (2') contour intervals (five foot [5'] contour intervals in areas of extreme topography). Spot elevations at building corners, property lines, and for the parking lot and street may be substituted on small site plans. Benchmarks for the elevations shown on the drawing shall be properly indicated.	
Existing and proposed vegetation, labeled as such. Whenever a tree or group of trees of three (3") inch caliper or greater is to be removed as part of the planned improvements, the location shall be shown on the site plan in dotted outline and noted "to be removed."	
Wetlands, as determined by a wetland's consultant, where a general wetlands map (MIRIS, or the National Wetlands Inventory conducted by the Department of the Interior), or the Macomb County Soil Survey indicates the potential presence of a wetland in the area of the site.	
<i>Level 3</i> wetlands assessment from the Michigan Department of Environmental Quality, where applicable.	
For multi-family projects: Number of dwelling units, size of dwelling units (i.e., 1-bedroom, 2-bedroom, and 3-bedroom), if any, and the total gross acreage involved. In the case of mobile home parks, the size and location of each mobile home site shall be shown.	
Net acreage (acreage minus right-of-way and wetlands)	
Designation of units by type of buildings.	
Interior sidewalks, and sidewalks within right-of-way.	
Hydrant locations.	
Exterior lighting locations with height, intensity, type, and method of shielding.	
Trash receptacle location, loading stops, and method of screening.	
Transformer pad location and method of screening.	
Front, side and rear yard dimensions.	
Parking spaces with typical dimensions, including handicapped parking spaces.	

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Greenbelt, obscuring wall or berm locations, and cross-sections, where applicable.	
A landscape plan for all unpaved areas.	
Dedicated road or service drive right-of-way and pavement widths and lengths.	
Drive or street approaches, including acceleration, deceleration and passing lanes.	
All utility lines serving the area located on the site.	
Soil borings, locations and summary report data shall be shown where soil quality may be in question.	
Surface drainage and drainage plan.	
Location of storage, use and disposal areas, if any, for hazardous substances.	
List of hazardous substances used, stored or generated at the proposed facility, in accordance with procedures approved by the Bruce Township Planning Commission.	
For residential uses (Multiple-Family, Mobile Home Parks, PND, and cluster developments), indicate the following additional information:	
Density calculations.	
Carport locations and details.	
Community building details and method of fencing the swimming pool, if applicable.	
For nonresidential uses (i.e., Commercial, Industrial, Special Land Use, Floodplain, and Office development):	
Loading and unloading area	
Total and usable floor area	
Designation of fire lanes	
Location, type, horsepower, fuel, dimension, and other data of all equipment and/or machinery	
Location of signs. Separate drawings of the proposed sign(s) to be erected on the site may be submitted at the time of site plan review or at a later date.	
Where it is determined by the Planning Commission that certain requirements of this Section are not necessary to the review and understanding of a site, the Planning Commission may waive the requirements. Any and all waivers shall be recorded in the Commission's minutes together with the unique circumstances and reasons for such waiver.	
Demonstrate compliance with Section 27.24 LARGE-SCALE RECREATION USES.	