

REQUEST FOR PROPOSALS

FOR

TREE REMOVAL SERVICES



**BRUCE TOWNSHIP
MACOMB COUNTY, MICHIGAN**

August 2021

Township of Bruce
223 East Gates
Bruce, Michigan 48065

(586) 752-4585

skraft@brucetwp.org

PURPOSE

Bruce Township is soliciting proposals from experienced, licensed and insured, tree removal professionals for the complete removal of trees located on township property.

SCOPE OF SERVICES

- A. Tree removal per location map including begin and end date (itemized by tree)
- B. Services to be performed between the hours of 8:00am and 7:00pm
- C. Residential chain-link fence adjustment during removal
- D. Site clean-up including clean up and removal at end of each day
- E. Stump removal/grinding (all stumps and visible surface roots ground to a minimum of 12" below ground level)
- F. Fill and seed tree locations no later than 30 days after removal

PROPOSAL REQUIREMENTS

The proposal shall include (per tree) cost for all items listed under scope of services, copies of certificate of liability and workers compensation insurance. No price escalation will be allowed once pricing has been submitted by the vendor.

The proposal shall be written in an 8 ½" x 11" format. A total of 7 copies must be received by September 8th no later than 4:30 p.m. Proposals received after this date will not be considered. All costs associated with proposal preparation shall be assumed by the vendor. Questions regarding specifications or handling of proposals shall be directed to the Township Clerk at (586)752-4585.

Proposals shall be delivered in sealed envelopes to the Clerk at the following address:

Susan Kraft, Clerk
Township of Bruce
223 E. Gates
Bruce, Michigan 48065

PROPOSAL REVIEW, EVALUATION AND SELECTION PROCESS

Selection of a tree removal professional will be made at the complete discretion of the Bruce Township Board, which reserves the right to accept or reject any and all proposals and those that are incomplete. All submissions or parts thereof become property of Bruce Township.

It is the intent of Bruce Township to select a professional in accordance with the following schedule:

<u>Deadlines</u>	<u>Tasks</u>
August 26 th , 2021	Public Notice for Proposal
September 8 th , 2021	4:30pm- Sealed Bids received by Township
September 9 th , 2021	9:00am Bid proposals opened
September 15 th , 2021	Township Board Meeting

Attachment: locations of proposed tree removal



NOTE:
All trees are marked
with yellow caution tape