

Building Application Requirements

The following information must be presented before a building permit can be issued. An address post must be in place prior to final inspection on any building permit. (See example at end of document.) All building code plans shall comply with the current Michigan Building Code. **Incomplete applications will not be accepted.**

1.) Application Fee: Non-Refundable: A non-refundable fee shall be submitted at the time of application.

2.) Building Plans: Two (2) sets of plans drawn to scale including wall detail, insulation detail, floor plan, roof section, type of material used, foundation detail and other technical data and energy analysis.

Foundation Plan

Floor plans shall be proper scale and clearly show room sizes

Section cut through fireplace to show construction

Indicate floor and roof framing sizes and spacing

Show building elevations on all sides and dimensions

Indicate correct window sizes and types

Cross section of house showing R-factors of insulation and general construction

Homes over 3500 sq. ft. of living space require architect seal.

Commercial requires three (3) sets of plans.

3.) Site Plans: Two (2) copies shall include, but not limited to the following:

- Lot dimensions
- Property/legal description and lot number
- Address
- House size and location of new construction including driveways and sidewalks
- Distances from buildings to all property lines
- Location of all existing buildings, water courses, Swales and ditches
- Show and label easements, wetland boundaries, Water courses, floodplain locations and elevations
- Existing and proposed utilities
- Dated, Signed and Sealed by registered engineer or surveyor
- Septic field location and grade: tank or sewer line
- Well location
- Proposed drainage patterns (arrows) and downspouts
- Benchmark on USGS datum; elevations at each lot corner, along property lines, retaining walls, grade change points
- North Arrow
- Existing and proposed site grades

4.) Copy of Builder's License: and information required by State of Michigan Act 135 of 1989

5.) Septic Permit: Must be current and all engineering plans must be approved and presented prior to the building permit being issued. Any grade level change required due to Health Department regulations must be approved prior to the building permit being issued. Septic permits are issued by the Macomb County Health Department.

Macomb County Health Department

43525 Elizabeth Rd.

Mt. Clemens, MI 48043

Phone: (586) 469-5235

www.health.macombgov.org

Township Sewer Tap Permit/Utility Permit

OR

www.brucetwp.org

6.) **Well Permit:**

Macomb County Health Department

43525 Elizabeth Rd.

Mt. Clemens, MI 48043

Phone: (586) 469-5235

www.health.macombgov.org

7.) **Soil Erosion Permit:** Soil erosion permits/letter of exemptions are required for digging more than 100 cubic yards. Permits are issued by:

Public Works Commissioner's Office

21777 Dunham Rd.

Clinton Township, MI 48036

(586) 469-5325

<https://publicworks.macombgov.org>

8.) **Culvert/Approach Permit:** Culvert permits must be obtained prior to issuing a building permit. **PRIVATE ROADS DO NOT REQUIRE THIS PERMIT** Culvert/Approach permits are issued by:

Department of Roads Macomb County

117 S. Groesbeck Hwy.

Mount Clemens, MI 48043

(586) 463-8671

<https://publicworks.macombgov.org>

9.) **UNIFORM ENERGY CODE:** Required for all new homes. Homes over 3,500 square feet of living space **also** require a heating plan.

10.) **Homeowner's Association Approval:** If applicable. HOA's may have restrictions that are different from Bruce Township ordinances. Please check with the HOA **prior** to application. A letter is required from the HOA for approval of certain projects.

Call MISS DIG Three (3) full working days **BEFORE** you Dig. 1-800-482-7171 or 811

Detroit Edison 1-800-477-4747 www.dteenergy.com

SEMCO Energy 1-800-624-2019 www.semcoenergygas.com

Residential Home and Additions (up to 2,000 square feet)

Plan Review Fee: \$100.00

Application Fee: \$100.00

Per Inspection Required: \$75.00

Basement .15/square feet

Attached Garage .20/square feet

1st Floor .20/square feet

2nd Floor .15/square feet

Residential Home (2,001 to 3,500 square feet)

Plan Review Fee: \$175.00

Application Fee: \$100.00

Per Inspection Required: \$75.00

Basement .15/square feet

Attached Garage .20/square feet

1st Floor .20/square feet

2nd Floor .15/square feet

Residential Home (over 3,500 square feet)

Plan Review Fee \$200.00 per trade

Application Fee: \$100.00

Per Inspection Required: \$85.00

Basement .15/square feet

Attached Garage .20/square feet

1st Floor Area .20/square feet

2nd Floor Area .15/square feet

Pole Buildings, Garages, Sheds, Accessory Structures

Plan Review Fee \$50.00

Application Fee: \$100.00

Per Inspection Required: \$75.00

Foundation .15/square feet

1st Floor Area .20/square feet

2nd Floor Area .15/square feet

Decks, Porches, Ramps

Plan Review Fee \$50.00

Application Fee: \$100.00

Per Inspection Required: \$75.00

Foundation .15/square feet

Floor Area .20/square feet

Swimming Pools Above/Inground

Plan Review Fee: \$50.00

Application Fee: \$100.00

Per Inspection Required: \$75.00

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Foundation .15/square feet

Floor Area.20/square feet

Small pre-manufactured pools that hold 24 inches of water or more: \$75.00 minimum

Commercial/Industrial/Multi-Family

Plan Review Fee: \$150.00 up to \$1,000 sq. ft. ; (add .05 per sq. ft. over 1,000 sq. ft.) per trade

Application Fee: \$400.00

Per Inspection Required: \$85.00

Foundation/Basement .20/square feet

1st Floor .20/square feet

2nd Floor .20/square feet

Commercial/Industrial/Multi-Family Additions/Alterations

Plan Review Fee: \$.150.00 up to \$1,000 sq. ft.; (add .05 per sq. ft. over 1,000 sq. ft.) per trade

Application Fee: \$200.00

Per Inspection Required: \$85.00

Foundation/Basement .20/square feet

1st Floor .20/square feet

2nd Floor .20/square feet

Demolitions

Application Fee: \$50.00

Per Inspection Fee: \$75.00

Foundation/Basement .15/square feet

1st Floor.20/square feet

2nd Floor .15/square feet

Moving of Building

Plan Review Fee: Varies on type of building

Application Fee: \$100.00

Per Inspection Required: \$75.00

Foundation/Basement .15/square feet

1st Floor .20/square feet

2nd Floor .15/square feet

Roof/Re-Roof

Application Fee: \$50.00

Per Inspection Fee Required: \$75.00

Violations

Stop Work Order

Fee: \$175.00 plus an inspection fee.

Re-inspection/Additional Inspections

\$75.00 per inspection required-residential

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\$85.00 per inspection required-commercial/residential over 3,500 square feet

Fee/s to be paid **prior** to re-inspection. **A re-inspection fee will be charged if an inspection is rejected for any reason.**

Any permit issued shall become invalid if the authorized work is not commenced within six months after the issuance of the permit, or if the authorized work is suspended or abandoned for a period of six months after the time of commencing work. Permit renewal fee is one half of the original permit fee and a new application and permit will be required.

Temporary Occupancy Permits will be issued for thirty (30) days at a time, not to exceed a period of 90 days. A financial guarantee may be required in some instances. Fees may be adjusted at the discretion of the building official.

Cancellation/Refunds

Upon written request, prior to commencement of any work, permits may be cancelled with fees refunded less the application fee, plan review fees and a processing fee of \$50.00. Cancellation fees shall not exceed the original cost of the permit. Where work has commenced, no fees will be refunded. Permits and permit fees are non-transferable.

Contractor Registration/Certification Fees

Registrations are valid for the duration of the current State of Michigan license.

\$15.00 for each trade.

Excavation Contractor license fee is \$100.00 and is valid for one year from date of issue.

Temporary Hydrant Meter Permit

Permit holder agree to pay for all water used at rates established, all inspection fees, and any repairs to hydrant, meter, or RPZ if damaged or lost.

Meter & RPZ deposit: \$3,000.00

Inspection Fee/Meter Calibration: \$240.00

Metered Water Quantity: \$26.00/mcf

Administration Fee: 20%

Mobile Home Installation

Application Fee: \$50.00

Per Inspection Required: \$75.00

Roof/Re-Roof

Application Fee: \$50.00

Per Inspection Fee Required: \$75.00

Zoning Compliance Permit/Accessory Structure

Application Fee: \$50.00

Base Fee: \$100.00

Per Inspection Fee Required: \$75.00

