



# TOWNSHIP OF BRUCE

## Building Department

223 East Gates Street

Romeo, Michigan 48065

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## APPLICATION FOR PLAN EXAMINATION AND BUILDING PERMIT

**APPLICATION FEE MUST BE INCLUDED**

**Refer to project information sheet**

**I. LOCATION OF BUILDING** At (location) \_\_\_\_\_

Cross Streets \_\_\_\_\_ and \_\_\_\_\_

Parcel # / Lot \_\_\_\_\_ Lot \_\_\_\_\_ Zoning \_\_\_\_\_  
 Subdivision \_\_\_\_\_ # \_\_\_\_\_ Size \_\_\_\_\_ District \_\_\_\_\_

### II. TYPE & COST OF BUILDING

<p><b>A. Type of Improvement</b></p> <p>1. <input type="checkbox"/> New building</p> <p>2. <input type="checkbox"/> Addition</p> <p>3. <input type="checkbox"/> Alteration</p> <p>4. <input type="checkbox"/> Repair, replacement</p> <p>5. <input type="checkbox"/> Wrecking</p> <p>6. <input type="checkbox"/> Moving</p> <p>7. <input type="checkbox"/> Foundation only</p>	<p><b>B. Ownership</b></p> <p>8. <input type="checkbox"/> Private (individual, corporation nonprofit inst., etc.)</p> <p>9. <input type="checkbox"/> Public (Federal, State, or local government)</p>	<p><b>D. Proposed Use</b></p> <p>Residential</p> <p>12. <input type="checkbox"/> One family</p> <p>13. <input type="checkbox"/> Two or more family...# _____</p> <p>14. <input type="checkbox"/> Transient hotel, motel...# _____</p> <p>15. <input type="checkbox"/> Garage</p> <p>16. <input type="checkbox"/> Other - specify _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Nonresidential *</p> <p>18. <input type="checkbox"/> Amusement, recreation</p> <p>19. <input type="checkbox"/> Church</p> <p>20. <input type="checkbox"/> Industrial</p> <p>21. <input type="checkbox"/> Parking garage</p> <p>22. <input type="checkbox"/> Service station, garage</p> <p>23. <input type="checkbox"/> Hospital, Institutional</p> <p>24. <input type="checkbox"/> Office, bank</p> <p>25. <input type="checkbox"/> Public utility</p> <p>26. <input type="checkbox"/> School, library</p> <p>27. <input type="checkbox"/> Stores, mercantile</p> <p>28. <input type="checkbox"/> Tanks, towers</p> <p>29. <input type="checkbox"/> Other -specify _____</p>
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**C. Cost**

10. Electrical	\$ _____
Plumbing	\$ _____
Mechanical	\$ _____
Other	\$ _____
<b>TOTAL COST OF IMPROVEMENT</b>	\$ _____

\*Nonresidential - Describe in detail proposed use of building. If use of existing building is being changed, enter proposed use.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### III. CHARACTERISTICS OF BUILDING

<p><b>E. Principal Type of Frame</b></p> <p>30. <input type="checkbox"/> Masonry</p> <p>31. <input type="checkbox"/> Wood frame</p> <p>32. <input type="checkbox"/> Structural steel</p> <p>33. <input type="checkbox"/> Reinforced concrete</p> <p>34. <input type="checkbox"/> Other - specify _____</p>	<p><b>G. Type of Sewage Disposal</b></p> <p>40. <input type="checkbox"/> Public</p> <p>41. <input type="checkbox"/> Private (septic, etc.)</p>	<p><b>J. Dimensions</b></p> <p>48. # of stories _____</p> <p>Height _____</p> <p>49. Square feet _____</p> <p>50. Land area _____</p>
<p><b>F. 35. <input type="checkbox"/> Gas</b></p> <p>36. <input type="checkbox"/> Oil</p> <p>38. <input type="checkbox"/> Electricity</p> <p>39. <input type="checkbox"/> Other - specify _____</p>	<p><b>H. Type of Water Supply</b></p> <p>42. <input type="checkbox"/> Public</p> <p>43. <input type="checkbox"/> Private (well, etc.)</p>	<p><b>K. Residential Buildings</b></p> <p>53. # Bedrooms _____</p> <p>54. # Bathrooms _____</p> <p>Full _____</p> <p>Partial _____</p>
<p><b>I. Type of Mechanical</b></p> <p>Central Air</p> <p>44. Yes ___ 45. No ___</p> <p>Elevator</p> <p>46. Yes ___ 47. No ___</p>		

**IV. IDENTIFICATION**

***Property Owner:***

Name \_\_\_\_\_ Phone# \_\_\_\_\_

Mailing Address \_\_\_\_\_ Cell# \_\_\_\_\_

\_\_\_\_\_ Fax# \_\_\_\_\_  
e-mail Address \_\_\_\_\_

***Contractor:***

Name \_\_\_\_\_ Phone# \_\_\_\_\_

Address \_\_\_\_\_ Cell # \_\_\_\_\_

\_\_\_\_\_ Fax \_\_\_\_\_  
e-mail Address \_\_\_\_\_

License # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Federal Employer I.D. # (or reason for exemption) \_\_\_\_\_

M.E.S.C. Employer # (or reason for exemption) \_\_\_\_\_

Workers Compensation Insurance Carrier (or reason for exemption) \_\_\_\_\_

***Architect/Engineer:***

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

**Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.**

Signature of Applicant \_\_\_\_\_ Application Date \_\_\_\_\_

Printed name of Applicant \_\_\_\_\_

FOR HOMEOWNER/PROPERTY OWNER PULLED PERMITS, SEE ATTACHED DOCUMENT

**V. NOTES & DATA – FOR BUILDING DEPARTMENT USE**

\_\_\_\_\_  
\_\_\_\_\_

**VI. VALIDATION – FOR BUILDING DEPARTMENT USE**

Building Permit # \_\_\_\_\_ Date Approved \_\_\_\_\_ By \_\_\_\_\_

Plan Review information attached \_\_\_\_\_

# Homeowner Permit

The Michigan Licensing Law allows a homeowner an exemption to act as their own general contractor. This means that in the case of his own single-family residence, the homeowner may obtain a building permit for construction at his own home, even though a license or unlicensed builder may be significantly involved.

If you, the homeowner, choose to act as your own general contractor and obtain the required permit, **please be aware of the following:**

**AS THE PERMIT HOLDER YOU, THE HOMEOWNER, INCUR ALL OF THE LIABILITY AND ALL OF THE RESPONSIBILITY THAT THE LICENSED CONTRACTOR WOULD NORMALLY ASSUME.**

- Bruce Township cannot assist you in any cause of action against any contractor you have hired to perform work under the building permit you obtained
- It is you, the HOMEOWNER'S responsibility to have **a complete understanding of the building process and the current building code.**
- You, the Homeowner, are responsible to correct any code violations. Even if the contractor or any other persons did the work, under the permit you obtained.
- You, the Homeowner, could be held liable for any injury which occurs on the job, whether it is to a builder's or subcontractor's employee.
- In the event of an occurrence beyond the builder's control, which causes the builder to be unable to complete the work, you, the homeowner, will be legally responsible for completion of the job, under the permit you obtained.

I, \_\_\_\_\_ have read and understood the above information  
(Print Name) and wish to obtain the required building permit.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)