

Dear Registered Voter:

The Bruce Township Clerk's Office maintains a Permanent Absent Voter List. The Permanent Absent Voter list is a list of voters who qualify under state law to vote by absentee ballot.

All voters on the Permanent Absent Voter List are automatically sent an absentee ballot application for each election scheduled in Bruce Township.

To qualify you must be a registered voter at least 30 days prior to election, apply in writing for each election you are requesting to vote by absentee ballot and attest to one of the following six reasons:

- (1) 60 years of age or more
- (2) Unable to vote without assistance
- (3) Expect to be absent from township entire time polls are open
- (4) In jail awaiting arraignment or trial
- (5) Appointed to work as an election inspector in precinct outside of your precinct of residency
- (6) Unable to attend polls due to religious beliefs.

From this Permanent Absent Voter List, absentee voter applications are mailed out for every election as required by Michigan Election Law. If you would like to be placed on our Permanent Absent Voter List, please fill out the attached Permanent Absent Voter List Request and mail to:

Susan Brockmann, Bruce Township Clerk, 223 East Gates, Romeo, MI 48065.

Points to Remember:

- You will be mailed an application approximately one month before each election held in Bruce Township
- The application **cannot** be processed without the **"VOTERS"** signature which is verified. Under Michigan Election Law, a voter must be able to sign the application and ballot. Power of Attorney cannot be utilized. Voters who are unable to sign the application and/or ballot should contact the Clerk's Office.
- You will be sent one/or sometimes two applications with upcoming election date printed at the top of the application. **You need to check the reason(s) you are voting absentee for each election for which you are requesting an absentee ballot.** Please verify your address information and make changes if needed. If you need your ballot sent to an address other than your current Bruce Township residence, make sure to provide that address on the application where requested. After signing and dating the application, return completed application to the Bruce Township Clerk's Office.

- An application can be picked up for anyone within the household. An unvoted ballot **cannot** be given to anyone except the voter that has applied for the absentee ballot. If a household member drops off an application, the ballot will be sent in the mail within 24 hours.
- Our office will begin to mail ballots once they have been delivered to us and have been tested. In order to receive a ballot, the application must be signed, dated, and a reason checked.
- Simply fill out your ballot, enclose it in the envelope provided, sign and date the envelope where indicated by the red “x”, seal and mail or hand-deliver the ballot to the Clerk’s Office M-F 8:30 a.m. – 4:30 p.m. **All Ballots Must be delivered to the Township on 223 E. Gates before 8:00 p.m. on Election Day.**
- If you prefer to vote in person **do not** fill out the absentee application, just go to your precinct on Election Day to vote.

Sincerely,

Susan Brockmann
Bruce Township Clerk