

<p style="text-align: center;"><b>Township of Bruce Special Meeting</b></p> <p style="text-align: center;">Thursday, May 28, 2009</p> <p style="text-align: center;">WBRW Cable Studio 6 Walter Sheetz Drive</p> <p style="text-align: center;">MINUTES</p>	<p><b><i>DRAFT MINUTES</i></b></p>
<p>Supervisor Tignanelli called the meeting to order at 6:12pm</p> <p>This meeting was held in conjunction with Washington Township and WBRW Cable Commission</p> <p><b>Members present:</b> Supervisor James Tignanelli, Clerk Susan Brockmann, Treasurer Deborah Obrecht, Trustee Mark Falker, Trustee Ron Walker</p>	<p><b>CALL TO ORDER</b></p>
<p><b>Others Present:</b> Washington Township board members; Supervisor Dan O’Leary, Trustee Lisa Rapp, Trustee Jim Richardson, Trustee Abbey Jacobson, Trustee Art Grimes, Christine Krawczyk as Washington’s recording secretary, James Walsh, Bill Griffin, Lisa Griffin, Michael Pohlod, Sherm Rundles, Dennis Jokinen, George Stiegler, Karen Kloska, Richard Cory and Dana Jenuwine as recording secretary</p>	
<p>Pledge of Allegiance recited</p>	
<p><b>NEW BUSINESS:</b> <b>CABLE BUDGET:</b> George Stiegler indicated raises have been rescinded per request of Bruce Township. Washington Township Supervisor Dan O’Leary walked through the budget line by line with input from cable commissioner Debbie Obrecht and WBRW Station Manager Richard Cory. Discussion was held and questions raised including, revenue unchanged, Commissioner fees of \$100.00 per month, the holding of \$5,000 of Bruce Township franchise fees for board room equipment, the audit beginning next week, recordkeeping changes, the fund balance and accruals. <b>Motion by Falker, support by Walker to approve the cable budget as presented.</b></p> <p><b>Ayes: Obrecht, Walker, Falker, Brockmann, Tignanelli</b> <b>Nays: None</b></p>	<p><b>CABLE BUDGET</b></p> <p><b>MOTION CARRIED</b></p>
<p><b>AGENDA: Motion by Brockmann, support by Falker to amend agenda to include Assessment Administration Services.</b></p> <p><b>AYES: All</b> <b>NAYS: None</b></p>	<p><b>AGENDA AMENDMENT</b></p> <p><b>MOTION CARRIED</b></p>
<p><b>ASSESSMENT ADMINISTRATION SERVICES:</b> Supervisor Tignanelli gave a brief synopsis of assessing issues. Discussion was held including, last minute inclusion to special meeting, limited respondents to advertisement for services, limited time frame to prepare for 14 point review and total reassessment, utilizing existing assessing staff and appreciation for their help and professionalism and an overview by Bill and Lisa Griffin of their company, Assessment Administration Services, L.L.C. <b>Motion by Obrecht, support by Walker to hire Assessment Administration Services , P.L.L.C. to provide a certified level 3 assessor to run the assessing department, including supervising the current part time staff, the 2009/2010 roll, assisting with the 14 point review, Board of Review and MTT’s for a period of 1 year beginning June 1, 2009.</b></p> <p><b>AYES: Brockmann, Tignanelli, Falker, Walker, Obrecht</b> <b>NAYS: None</b></p>	<p><b>ASSESSMENT SERVICES</b></p> <p><b>MOTION CARRIED</b></p>

<p><b>PUBLIC COMMENTS:</b> Michael Pohlod explained an audit has not been completed since fiscal year '06/07 and accruals may not be properly recorded.</p> <p>Deborah Obrecht asked a letter be submitted under public comment.</p> <p>George Stiegler thanked the Township Boards and asked for their patience during this time of transition.</p>	
<p><b>ADJOURNMENT: Motion by Walker, support by Falker to adjourn at 7:45pm.</b></p> <p><b>AYE: All</b> <b>Nay: None</b></p>	
<p>_____ Susan Brockmann, Clerk</p> <p>_____ Date</p> <p>_____ Dana Jenuwine, Recording Secretary</p> <p>_____ Date</p>	