



223 East Gates
Romeo, MI 48065
586-752-4585
Fax 586-752-3870
www.brucetwp.org

PARCEL DIVISION APPLICATION

Requirements for lot or parcel splits and/or combinations:

1. Applications for approval of splits and/or combinations shall be submitted to the clerk's office.
2. The applicant shall submit a survey of the original parcel, a signed certified survey of the newly created parcels, and the corresponding legal descriptions.
3. All current and delinquent real property taxes, special assessment bills and special assessment balances must be paid in full before the application will be processed and approved; proof may be required.
4. Applicants must have a vested interest in the properties for which they are requesting changes.
5. There is a \$75.00 charge for **each** parcel created. There will be a recharge if changes are made after the split is approved.
6. Homestead Exemption status will no longer be valid on changed parcels; a new homestead exemption form must be completed for any parcel requesting exemption.
7. For private road applications, no splits will be approved until road is completed.

PARCEL DIVISION APPLICATION

Bruce Township

223 East Gates Street

Romeo, MI 48065

586-752-4585

Fax 586-752-3870

www.brucetwp.org

SPLIT COMBINATION DESCRIPTION CORRECTION SPLIT/COMBINATION

****(Approval of a division is not a determination that the resulting parcels comply with other ordinances or regulations.)****

1. LOCATION of PARENT to be split: Address: _____ Road Name: _____

PARENT PARCEL IDENTIFICATION NUMBER: _____

Parent Parcel Legal Description (DESCRIBE OR ATTACH) _____

2. PROPERTY OWNER INFORMATION:

Name: _____ Address: _____

Phone: (____) _____ Zip Code: _____

3. PROPOSED DIVISION(S) TO INCLUDE THE FOLLOWING:

- A. Number of new Parcels _____ x \$75.00 for each parcel created _____ due
- B. Intended use (residential, commercial, etc.) _____
- C. Each proposed parcel, has a depth to width ratio of 4 to 1 or _____ to _____ as provided by ordinance.
- D. Each parcel has a width of _____ (not less than required by ordinance)
- E. Each parcel has an area of _____ (not less than required by ordinance)
- F. The division of each parcel provides access as follows: (check one)
 - _____ Each new division has frontage on an existing public road. Road Name: _____
 - _____ A new public road, proposed Road Name: _____
 - _____ A new private road, proposed Road Name: _____

AFFIDAVIT:

I AGREE THE STATEMENTS MADE ABOVE ARE TRUE AND IF FOUND NOT TO BE TRUE THIS APPLICATION AND ANY APPROVALS WILL BE VOID. FURTHER, I AGREE TO COMPLY WITH THE CONDITIONS AND REGULATIONS PROVIDED WITH THIS PARENT PARCEL DIVISION. I UNDERSTAND THIS IS ONLY A PARCEL DIVISION WHICH CONVEYS ONLY CERTAIN RIGHTS UNDER THE STATE LAND DIVISION ACT. APPROVAL OF THIS DIVISION IS NOT A DETERMINATION THAT THE RESULTING PARCELS COMPLY WITH OTHER ORDINANCES OR REGULATIONS.

Signature: _____
Applicant

Date: _____

Signature: _____
Legal Owner(s)

Date: _____

PLANNING AND ZONING CONDITIONS/ACTION:

____ Fee Paid _____ Survey _____ FF/SQ/1 TO 4
____ Public/Private Rd. _____ SLU Date _____ # of Splits

Planning and Zoning Coordinator Signature _____ Date: _____

CLERK'S ACTION: () Approved () Denied () Variance Required

Variance Conditions:

Clerk's Signature _____ Date: _____

ASSESSOR'S ACTION:

____ Land Division Act Compliance

Assessor's Signature _____ Date: _____

TAX STATUS: Tax Year _____

Current _____ Delinquent _____ Verified By: _____

Special Assessments:

Current _____ Balance _____ Verified By: _____